

# **Online Aptitude Test APEL(A) Instructions**

## STEP 1

- Check your computer to make sure you can take the online APEL aptitude test.
  Your computer must meet the technical requirements for testing:
  - o desktop computer or laptop (not tablet, Chromebook or handphone),
  - o a working built-in or external webcam and microphone,
  - browser with pop-up blocker disabled.
- Close ALL programs, including email.
- Have your original IC and printed test slip ready.

## STEP 2

- Log in to Google Meet. For more instructions on how to use this application, visit <u>https://apb.uitm.edu.my/v2/images/thumbnail/InfoICT\_RCard\_Google\_Meet.pdf</u>
- You must allow Meet to access your camera and microphone the first time you use Meet.
- During the test, you will be asked to turn off your microphone/audio, but video/camera should remain turned on.
- Enter the meeting code provided in the email from Unit APEL UiTM.
- Do not leave the Google Meet session until you are told to do so.

## STEP 3

- You will be requested to show your IC and printed exam to the proctor, by showing these documents via the web camera.
- Then place your IC and printed test slip visible to the test proctor.

## STEP 4

- Open a new tab. Then log in to <u>https://ufuture.uitm.edu.my/login</u>
- Key in the username and password provided in the email from Unit APEL UiTM.
- To begin the test, click on the link to the appropriate test listed under Online assessments.